



January 3, 2017

**MEMORANDUM**

**TO:** Administrators of Renal Dialysis Facilities

**FROM:** Gwen C. Thompson, Bureau Chief  
Bureau of Health Facilities Licensing

**SUBJECT:** Clarification of Staffing Standards

**NOTE:** **This replaces the clarification notice dated November 4, 1999, sent to administrators of renal dialysis facilities.**

This pertains to Section 305.B which requires that "Additional direct care personnel (RN, LPN or patient care technicians) shall be on duty to assure a ratio of one person to each four stations or fraction thereof," and Section 404.C which requires that "At least one registered nurse shall be on duty during each patient shift for each 10 stations or portion thereof."

Specially, the Department is clarifying "on duty" to mean "readily available" and also that the "staff was in the building and immediately available to the patient care area."

After careful review, clarification of the term "on duty" shall mean "in the building and immediately available." However, as a reminder, Section 305 requires that "personnel shall be employed in sufficient numbers to carry out the functions of the facility." Therefore, the placement of additional staff on the treatment floor remains a possible corrective action should conditions on-site warrant.

If there are any questions, you may call the Bureau of Health Facilities Licensing at (803) 545-4370.

GCT/dnf